



Melrose Rural Care

Biting & Spitting Procedure

From our philosophy: "We aim to provide high quality care and education through a partnership between parents, children, community, staff and the Department of Education and Children's Services."

With the belief that:

- ❖ "Children develop individually through stages, in their own learning style varying through cultural and family values and perception of these may vary.
 - ❖ Healthy self esteem is the basis of positive physical, intellectual and social growth.
 - ❖ We believe children need to express themselves in a safe environment.
 - ❖ Children learn most effectively through hands on experience, through play.
 - ❖ We value involvement of families and community and we encourage open communication.
 - ❖ Our planning and evaluation is inclusive to children with additional needs.
 - ❖ Our aims of planning and daily activities reflect our philosophy and are made available to families.
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- The staff member or child exposed must notify the Director.
 - First Aid - if skin is broken wash the area well with soap and water.
 - If the eyes are contaminated, rinse the eyes gently but thoroughly, with water or normal saline, while eyes are open.
 - If blood enters mouth, spit it out, rinse mouth thoroughly with water several times.
 - Director to ensure that first aid has been administered and that staff member has completed an ED155 form.
 - Staff member is encouraged to seek medical clarification to the degree of risk involved, if worried.
 - If a child is bitten, both parents are notified and an ED 155 completed.

If medical assistance is sought, forward a copy of the ED155 form to DECS Legal and Risk.

Referenced:

DECS Staying Healthy in Childcare

DECS Administrative and Information and Guidelines "Student Matters"

Signed:.....

Director

Rural Care

Ratified:/...../2008

Review Date: