

**Booloroo / Melrose Kindy / Rural Care / Playgroup Committee
General Meeting
13th August 2013**

Present: Liz (Chairperson), Sarah (Secretary), Emma, Karen, Denise, Jenny

Apologies: Kyoko, Tess

Meeting Opened: 12.30pm

Emma Moved Minutes
Denise seconded

Business arising from previous meeting

Who	What	Action
Jenny	Infectious Disease Policy – Jenny rang the Doctors surgery to see if the staff at the Centre could be notified of an outbreak of any infectious disease so that staff are aware and can let parents know.	

General Business

Denise and Karen	A few items discussed at the last parent information session including the Kindy going over to see the patch theatre performance at Port Pirie and the date for fathers night suiting most fathers.	
Emma	Enquired about the use of toilet rolls for craft activities. They are not used at the centre for hygiene reasons. Also the use of Peanut butter which is still not to be used at the centre as some of the smaller children may not have been in contact with peanut butter yet and may have an unknown allergy.	
Liz	Enquired about birthday cakes and if someone brings in a whole cake does a separate piece need to be cut for the candles to be put on to stop the spread of germs. Nothing has been put in writing yet. Cupcakes are a much easier option. Gone away from the use of candles a bit. Need to formalise what to do with birthday cakes so everyone has the same understanding.	
Jenny	Received an email from Jane Moore confirming the 15 hours per week for Kindy for 2014. No word on what's to happen after that. This is an increase of 5 hours per week Kindy time. Decided on two full day sessions on a Tuesday and Thursday then a half day session every fortnight either on a Wednesday or Friday morning to makeup the 15 hours. It was decided that surveys be sent home to parents of	

	<p>Kindy children for 2014 to enable them to have a choice on what half day they would prefer. Karen said that some parents she has spoken to would rather the Friday because of childcare and work commitments. A full day every four weeks was discussed but decided against because there is more parental communication on the half days. Playgroup may decrease if shifted to a Friday as the Kindy children are less likely to want to go back to the Centre after being there for two or three days straight already. Play Centre at Melrose can still go ahead on Wednesdays if Kindy is on a Friday. Once the results of the surveys are collated, the information booklets will be updated and sent out to the parents of upcoming Kindy children.</p>	
Karen	<p>May need to readdress Kindy times again as she and the Kindy children are leaving the kindy at 3 going to the school for the bus or meet their Parents and they are sitting and waiting a long time before the school children are out.</p>	
Jenny	<p>Pre-entry to Kindy used to be a half day each week for the first time which worked well with smaller numbers. With the new intake and such a large group starting in 2014 this will have to change. Want to introduce orientation on the same days that the current kindy children transition to school. The dates for the orientation are 31st of October and 21st of November. Both days are Thursdays and will be for half a day. There was discussion of the first being an open day for parents and new families to meet and greet and look at the facilities the centre has to offer. Discussed the best ways to inform parents in Melrose and Wirrabara of the Kindy days on offer. Could possibly contact the schools and hope the information gets passed on. Could put a notice up on the Wirrabara and Melrose notice board.</p>	

Next meeting held at Melrose Kindy in week 8 term 3.

Meeting Closed: 1.30pm